

SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING

June 14, 2018

5:00 p.m.

Present: John Stahl, Susie Polentini, Aaron Dentz, Darin Clark, Melissa Thompson, Jeremy Struss, Kyle Moore, and Andrew Joseph.

Also in attendance: Jacki King was present from 5-5:30 p.m.; Lisa Regan joined the meeting at 5:15 p.m., Greg Rudy and Lisa Rudy were present from 5:30-6:00 p.m.; Kyle Moore joined the meeting at 6:00 p.m. along with several students and Shelby King, Sharon Kieffer, Carri Oosterbaan, Brian Toy, Sue Ann Toy, Shannon Bakalars, Tania Sinha, Linda Krogwold, Mike Forge, Nick Kent of PRA, and Kristin Schmidt and Dan Davis of C.G. Schmidt.

Excused: Peggy Moede

CALL TO ORDER

John Stahl called the meeting to order at 5:00 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Darin Clark motioned to approve the agenda. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Interviews with Potential Vendors for Comprehensive Furniture Plans for the District were held with Jacki King of Design Dimensions 2D and Greg and Lisa Rudy with C.J. and Associates.

CELEBRATIONS AND COMMENDATIONS

Shannon Bakalars, Angela Clark, Jennifer Mills, Kelly Orzechowski, Michelle Selby, and Jennifer Pieroth were presented with a certificate for recognition of their hard work with the Swallow Education Foundation. Susie Buerger was presented with a certificate recognition of her hard work with the Book Fair.

Also commended were the following Middle School students for achieving Honors and High Honors for the Second Semester of 2017-2018:

7th Grade

High Honors: Sofia Bakalars, Abigail Craven, Justin Heimsch, Lily Heinrich, Allison Jackson, Emmett Jones, Alayna Judd, Audriana Kaiser, Alex Kramer, Hannah Krogwold, Annella MacLean, Grace Paul, Maxwell Rebella, Isabelle Schneider, Mark Schoepel, Parnia Serjooei, Siya Sinha, Campbell Stoll, Aine Thomas, Sierra Thomas, Ashley Toy, and Matthew Vayts.

Honors: Aiden Adapathya, Mohid Bajwa, Andrew Barthel, Brayson Brown, Katherine Buerger, Ejigayehu Case, Shega Case, Camila Coronado, Mariella deVries, Marijke deVries, Elli DiDonato, Dynali Forge, Sophia Gimla, Annika Hornsby, Andrew Jung, Addison Koper, Noah Krause, Brooke McLaughlin, Shawn Oosterbaan, Ryan Patterson, Eleanor Siepmann, Lily Wakefield, Michael Walsh, and Vera Zamborini.

8th Grade

High Honors: Alyse Allen, Connor Borkowicz, Kylie Coraggio, Caroline Cornell, Samantha Dennis, Lauren Dentz, Sydney Flesch, Miale Griepentrog, Langdon Gryglas, Greta Hanson, Vivian Hastings, Sidney Heberlein, Eleanor Hostetler, Kate Ignatowski, Hannah Kuhlman, Pate Lantz, Lindsay Martin, Trey McDonald, Paige McLaughlin, Devyn Meister, Kara Nixdorf, Colin Pieroth, Daniel Pies, Samuel Polentini, Zoe Putignano, Andrew Pytlinski, Ashley Renner, Mateo Reyes, Nathan Safranek, Natalie Vogt, Mary Wartman, and Logan Wehrli.

Honors: Leah Airoidi, Blake Barry, Nicholas Barta, Annie Bero, Carissa Condly, John Couey, Ryan Guetzke, Hayley Hunt, Jackson Knaus, Noah Long, Lauren Martin, Andrew Mayhew, Dylan Orzechowski, Grace Priegel, Evan Pytlinski, Alexander Raab, Aaron Renner, Cassidy Roche, Sean Sheahan, Thomas Van Gilder, and Nathan Wilde.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Dr. Thompson presented the following information:

Teaching and Learning

Update on Recommendations from Math Curriculum and Programmatic Review Process – Mr. Moore and 3rd grade teacher Lisa Regan who participated in the math program review process shared the committee's recommendation to continue with the Everyday Math resources for grades 4K-5th. They asked the board to approve this recommendation for the current edition of Everyday Math resources with the understanding that next year the curriculum realignment and review of effective interventions will take place to ensure a smooth transition from 5th grade to the 6th grade Big Ideas resource.

2018-19 Student Enrollment Forecast – Administration shared the current known enrollment for next school year and indicated that there could be two sections of 4K rather than one, depending on student needs and increases to enrollment. Updates will be provided to families, staff, and the board throughout the summer months.

Finance and Operations

Long-Range Master Facilities Planning Update – A revised scope and scale of the potential project to be funded via referendum dollars was presented based on feedback at the June 3 work session worth about \$8.4 million which would cost tax payers \$0 and \$0.05 per \$100,000 of assessed value. The board requested that administration begin the communications planning and engage an attorney to prepare documents to go to referendum in November 2018.

Monthly Financial Overview – Director of Business Services Jeremy Struss presented current revenues and expenditures and noted their impact on the fiscal year-end reporting.

2017-18 Budget Changes - Director of Business Services Jeremy Struss presented the \$34,000 change between Fund 10 and Fund 27, with a net zero change to the overall district's budget. This revision will be published in the newspaper within 10 days, per statute.

Presentation of Preliminary 2018-19 Budget - Director of Business Services Jeremy Struss presented the preliminary budget for next fiscal year noting that currently known student enrollment numbers were used

to create the budget. This will be presented for approval next month, then taken to the Annual Meeting in August.

Employee Relations

Administrative Position Review Process – Board President John Stahl indicated that the board has begun to engage a consultant for this work, but will have more information next month.

Principal's Report

End of Year in Review –Principal Kyle Moore shared about the myriad of end of the year activities including the Washington, D. C. trip for 8th graders, 5th grade Camp MacKenzie experience, several end of the year class field trips, and graduation.

Professional Development Update – Mr. Moore updated the board about extensive professional development offerings at the end of the school year by trainers from the companies for new science, engineering, and math resources. He also reported on overall successes with the Hero's Journey of individual teachers and next steps to continue development when staff return in August.

Annual Report on Seclusion and Restraint- Mr. Moore presented that there were two incidents of seclusion and restraint during the 2017-18 school year.

Semi-Annual Report on Bullying Prevention and Response - Mr. Moore shared that there were no Discrimination/Harassment./Bullying complaint forms submitted by Swallow students or families during the second semester of the school year and during the same time period there were 5three parent requests to investigate potential student harassment/bullying situations. There were no requests which required ongoing intervention or support as all situations were resolved with a single intervention or investigation by staff or administration. Mr. Moore went on to share the programs and systems in place for character development at Swallow.

ACTION ITEMS

Approval of Minutes

Susie Polentini motioned to approve the following minutes: May 17, 2018 – School Board Meeting; May 17, 2018 –Executive Session; June 3, 2018 – School Board Work Session; June 5, 2018 – School Board Work Session; June 5, 2018 – Graduation

Darin Clark seconded and the motion carried on a 4-0 voice vote.

Finance and Operations

Monthly Accounts – Darin Clark moved to approve expenditures as presented in the amount of **\$936,392.78** during the month of May. In addition, the Board acknowledges the receipt of **\$85,824.15** in revenue during the month of May. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Susie Polentini motioned to approve the School Fees for 2018-19 School Year. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Darin Clark motioned to approve the of 2017-18 Budget Changes for Publication Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Aaron Dentz motioned to approve the Administrative Authority to Approve Expenses through June 30, 2018. Susie Polentini seconded and the motion carried 4-0 on a voice vote.

Darin Clark motioned to approve the Emergency Operations and Crisis Response Plan. Aaron Dentz seconded and the motion carried 4-0 on a voice vote.

Employee Relations

Aaron Dentz motioned to approve the Individual Teacher Contracts and Addendum as presented. Susie Polentini seconded and the motion carried on a 4-0 voice vote.

Policy

Aaron Dentz motioned to Waive the Third Reading of Policy Revisions: Employee Handbook; Employment Addendum: Teachers; Employment Addendum: Non-Contracted Staff; Board Policy 672, Purchasing. Darin Clark seconded and the motion carried on a 4-0 voice vote.

Teaching and Learning

Susie Polentini motioned to approve the Recommendations from Math Curriculum and Programmatic Review Process to include the most current version of Everyday Math for 4K-5th grade beginning with the 2019-20 school year. Darin Clark seconded and the motion carried on a 4-0 vote.

Aaron Dentz motioned to approve the School Success 66.0301 Agreement with Arrowhead Union High School. Darin Clark seconded and the motion carried on a 4-0 vote.

DISCUSSION ITEMS

Vendor for Completion of Comprehensive Furnishings Plan – The board discussed the interviews and advised administration that they had no further questions for either vendor and would be ready to make their decision at the July 13 School Board Meeting.

Planning for Annual Meeting and Budget Hearing to be held on August 22, 2018 – Administrators shared materials used to create last year's presentation and board members provided feedback.

Announcements

A. Future Meetings and School Board Events

1. July 13, 2018 – School Board Meeting, 7am
2. July 24, 2018 – School Board Work Session, 7am
3. July 24, 2018 – AUTO Negotiations, 6pm
4. August 3, 2018 – School Board Work Session, 7am
5. August 16, 2018 – School Board Meeting, 6pm
6. August 21, 2018 – Staff Welcome Back Breakfast, 7:15am
7. August 22, 2018 – Annual Meeting and Budget Hearing, 6pm

ADJOURNMENT

At 7:59 p.m. Susie Polentini made the motion to adjourn which was seconded by Darin Clark and carried 4-0 on a voice vote.

June 14, 2018 – School Board Meeting Minutes

Respectfully submitted,

Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk